

**UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION**

Minutes: Regular Meeting of the Parks, Recreation and Cultural Resources Commission
Date of Meeting: August 4, 2003
Place of Meeting: Milpitas City Hall, 455 E. Calaveras Blvd. Committee Conference Room

I. Call to Order Chairperson Munzel called the meeting to order at 7:00 PM

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance

III. Roll Commissioners Present: Gill, Krommenhock, MacKenzie, McGuire, Mohsin, Munzel, Tuason, and Alternate Ku

City Staff Present: Bonnie Greiner, Recreation Services Manager; Kerrilyn Ely, Recreation Services Supervisor; Chrissy Rodriguez-Vigil, Preschool Coordinator; Mark Rogge, Principal Engineer; Jennifer Tagalog, Public Services Supervisor

City Council Liaison Present: Council Member Polanski

Guests Present: Mike Baker, Milpitas Youth Soccer Club; Connie Ellis, Milpitas PAL Soccer; Kim Young, Milpitas Little League South; Alejandra Araya, 1429 Yosemite Drive; Sherry Clanton, 226 Greentree Way; Yan Ding, 677 Vasona Street; Donna Egusa, 1771 Tahoe Drive; Kim Lagman, 221 Greentree Way; Judy Ligon, 1190 Burdett Way; Samiha (Suzie) Samawi;

IV. Alternates No alternates were seated.

V. Agenda MOTION to approve the agenda for August 4, 2003, meeting as submitted.
M/S: Gill, McGuire
Ayes: (7) Gill, Krommenhock, MacKenzie, McGuire, Mohsin, Munzel, Tuason

VI. Minutes MOTION to approve the minutes of June 14, 2003, meeting as submitted.
M/S: Mohsin, Tuason
All Ayes

VII. Citizen's Forum None.

VIII. Announcements/Correspondence

Chairperson Munzel also distributed a thank you note from Melissa Crespo and provided an update of the results from Tournament in Australia.

Mike Baker, Milpitas Youth Soccer Club, gave a brief presentation on Milpitas Youth Soccer Club. He provided information about California Youth Soccer Association and the benefits of this program. He also provided participation numbers in relation to Milpitas residents and non-residents and thanked the City of Milpitas for their assistance with field permit and Youth Sports Grants.

Mike Baker proposed that the City of Milpitas review the current field permit allocation policy as he felt it would be most fair if using organizations were allocated field permits in proportion to number of participants, rather than their status as a City Administered organization.

Commissioner McGuire questioned what Mike Baker's main concern was with regards to City administered organizations. Mike Baker indicated that the City of Milpitas is providing city-administered organizations such as PAL Soccer sufficient advantage over other groups since they provide extensive fields for this groups and provide facilities free of cost to conduct sign-ups (i.e. Substation at Great Mall). He said he didn't want to sound ungrateful for all the assistance the City has provided to his group, but felt all groups were not on the same level playing field and assistance was not equally available.

Commissioner Gill asked if children paid a registration fee to participate in Milpitas Youth Soccer Club. Mr. Baker explained the fees range between \$50-\$70, which is similar to PAL. He indicated that the teams use reversible jerseys, which assist in saving uniform costs.

Mr. Baker thanked the City of Milpitas for their assistance and generosity.

IX. New Business

1. Youth Sports Grant Fund Requests – Nastassia Hamor, Ricky Blas, Corina Blas, Riley Blas, Rustin Blas, Andrew Hoag, Martin McKeefery, Randy Zappia, Milpitas Youth Soccer Club, and PAL Soccer (Kerrilyn Ely, Recreation Services Supervisor)

On June 17, 2003, the Milpitas City Council approved and appropriated \$10,000.00 for the Youth Sports Assistance Fund for the 2003-2004 budget year. Included in the Commissions packet for review and consideration are eleven (11) Youth Sports Assistance applications.

An Individual Youth Sports Assistance Fund application was received from Nastassia Hamor, requesting \$500.00 to offset the cost of competing in the In-Line Skating competition in Lincoln Nebraska on July 12-18, 2003.

MOTION to recommend to City Council awarding Nastassia Hamor her requested amount of \$500.00 to offset the cost of competing in the In-line Skating competition in Lincoln, Nebraska on July 12-18, 2003.

M/S: MacKenzie, Tuason

All Ayes

The second Individual Youth Sports Assistance Fund application was received from Ricky Blas, requesting \$30.00 to offset entry fees of competing in the Southwest Pacific Regional speed skating competition at Cal Skate in Milpitas, California which was held on June 7, 2003.

MOTION to recommend to City Council awarding Ricky Blas his requested amount of \$30.00 to offset entry fees of competing in the Southwest Pacific Regional speed skating competition at Cal Skate in Milpitas, California which was held on June 7, 2003.

M/S: Krommenhock, MacKenzie

All Ayes

The third Individual Youth Sports Assistance Fund application was received from Corina Blas, requesting \$30.00 to offset entry fees of competing in the

Southwest Pacific Regional speed skating competition at Cal Skate which was held on June 7, 2003.

MOTION to recommend to City Council awarding Corina Blas her requested amount of \$30.00 to offset entry fees of competing in the Southwest Pacific Regional speed skating competition at Cal Skate in Milpitas, California which was held on June 7, 2003.

M/S: Tuason, Gill

All Ayes

The forth Individual Youth Sports Assistance Fund application was received from Riley Blas, requesting \$30.00 to offset entry fees of competing in the Southwest Pacific Regional speed skating competition at Cal Skate in Milpitas, California which was held on June 7, 2003.

MOTION to recommend to City Council awarding Riley Blas his requested amount of \$30.00 to offset entry fees of competing in the Southwest Pacific Regional speed skating competition at Cal Skate in Milpitas, California which was held on June 7, 2003.

M/S: McGuire, Tuason

All Ayes

The fifth Individual Youth Sports Assistance Fund Application was received from Rustin Blas, requesting \$30.00 to offset entry fees of competing in the Southwest Pacific Regional speed skating competition at Cal Skate in Milpitas, California which was held on June 7, 2003.

MOTION to recommend to City Council awarding Rustin Blas his requested amount of \$30.00 to offset entry fees of competing in the Southwest Pacific Regional speed skating competition at Cal Skate in Milpitas, California which was held on June 7, 2003.

M/S: McGuire, Mohsin

All Ayes

The sixth Individual Youth Sports Assistance Fund application was received from Andrew Hoag, requesting \$500.00 to offset entry fees of competing in the 2003 USA Roller Sports Indoor Nations on July 12th – 18th in Lincoln, Nebraska.

MOTION to recommend to City Council awarding Andrew Hoag his requested amount of \$500.00 to offset entry fees of competing in the 2003 USA Roller Sports Indoor Nations on July 12-18th in Lincoln, Nebraska.

M/S: MacKenzie, Mohsin

All Ayes

The seventh Individual Youth Sports Assistance Fund application was received from Martin McKeefery, requesting \$500.00 to offset entry fees of competing in the Miniature Motor sports Racing Association West Coast Nationals on August 9th-10th at the South Sound Speedway in Rochester, Washington.

MOTION to recommend to City Council awarding Martin McKeefery his requested amount of \$500.00 to offset entry fees of competing in the Miniature Motor sports Racing Association West Coast Nationals on August 9-10th at the South Speedway in Rochester, Washington.

M/S: Tuason, Gill

All Ayes

The eighth Individual Youth Sports Assistance Fund application was received from Randy Zappia, requesting \$330.00 to offset entry fees of competing in the 2003 World Championships for American Bicycle Association on July 31st to August 2nd in Reno, Nevada.

MOTION to recommend to City Council awarding Randy Zappia his requested amount of \$330.00 to offset entry fees of competing in the 2003 World Championships for American Bicycle Association July 31st-August 2nd in Reno, Nevada.

M/S: Mohsin, Krommenhock

All Ayes

These applications fall within the guidelines, under the section, "Funding consideration will be given", page 3, item #4 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play, hence causing additional expenses."

An organization request was received from Milpitas Youth Soccer Club, requesting \$1,000.00 to offset the cost of one-time purchase of portable soccer goals for Fall 2003 Soccer Season.

MOTION to recommend to City Council awarding Milpitas Youth Soccer Club the requested amount of \$1,000.00 to offset the cost of one-time purchase of portable soccer goals for Fall 2003 soccer season.

M/S: Gill, Mohsin

All Ayes

The second organizational request was received from PAL Soccer, requesting \$1,000.00 to offset the cost of one-time purchase of portable soccer goals for Fall 2003 soccer season.

MOTION to recommend to City Council awarding PAL Soccer the requested amount of \$1,000.00 to offset the cost of one-time purchase of portable soccer goals for Fall 2003 soccer season.

M/S: McGuire, Mackenzie

All Ayes

The third organizational request was received from Little League South, requesting \$1,000.00 to offset related traveling expenses for the All-Star Traveling Baseball Team Program. Kim Young, Milpitas Little League South President, indicated that this is the first time a Milpitas Team has gotten to the All-Star level.

MOTION to recommend to City Council awarding Little League South the requested amount of \$1,000.00 to offset related traveling expenses for the All-Star Traveling Baseball Team Program.

M/S: Krommenhock, Mohsin

All Ayes

Organizational applications fall with the group guidelines, under section “Funding consideration given”, and item states; “To one time activities or capital equipment purchase designed to address a significant need or problem which the organization cannot routinely finance.”

There was a balance of \$10,000.00 in the 2003-2004 Youth Sports Assistance Fund.

2. Family Child Care Grant Support Program (Christine Rodriguez-Vigil, Preschool Coordinator)

The purpose of the Family Child Care Support Program is to allow Milpitas family child care providers servicing Milpitas residents the opportunity to submit a request for funding assistance from the City. A family child care provider offers child care services in his/her home. The family child care business strives to meet the physical, social, emotional and intellectual needs of the children and to support families. The City Council approved \$4000.00 for the Child Care Assistance Fund for FY 2003-2004, all of which is currently available for distribution. As of the 2002-2003 fiscal year, the City of Milpitas Individual Family Child Care Fund Policies and Procedures allows a maximum yearly amount of \$500.00 per applicant. Any application which exceeds this annual limit amount must show justification of extraordinary need and be highly meritorious.

Eight family child care providers submitted applications for funding assistance: Alejandra Araya, Sherry Clanton, Yan Ding, Donna Egusa, Kim Lagman, Judy Ligon, Rosa Ruiz and Samiha (Suzie) Samawi. The providers are requesting the funding to augment their supplies, equipment, and curriculum materials for their family child care homes. Each provider is requesting \$500.00 for the purposes outlined below. Christine Rodriguez-Vigil, Preschool Coordinator, introduced the family child care providers and gave an overview of their applications. It was noted Rosa Ruiz was not in attendance at the meeting and according to grant guidelines those individuals not in attendance at the meeting would not be considered for funding.

Alejandra Araya requested \$500.00 to purchase math and language materials to improve her preschool program. She also needs to purchase sleeping mats.

MOTION to recommend to City Council awarding Alejandra Araya her requested amount of \$500.00 to purchase math and language materials to improve her preschool program and purchase sleeping mats.

M/S: McGuire, Krommenhock

All Ayes

Sherry Clanton requested \$500.00 to purchase the Mother Goose Preschool Program, a new stroller, and extra liability insurance. Should the ages of children enrolled be too young for the Preschool Program, Ms. Clanton would like to purchase appropriate toys and books for children ages 0-2 in place of the Preschool Program.

MOTION to recommend to City Council awarding Sherry Clanton \$500.00 to purchase the Mother Goose Preschool Program, a new stroller, and additional liability insurance.

M/S: Mohsin, Tuason

All Ayes

Yan Ding requests \$500.00 to purchase additional learning materials and exercise equipment to enhance the mental and physical growth of the children in her care.

Commissioner Mohsin questioned what type of learning materials she would be purchasing. Yan Ding indicated she would be purchasing materials to work on sounds, phonics, and books.

MOTION to recommend to City Council awarding Yan Ding \$500.00 to purchase additional learning materials and exercise equipment to enhance the mental and physical growth of the children in her care.

M/S: Tuason, Gill

All Ayes

Donna Egusa requests \$500.00 to purchase preschool appropriate learning toys and role playing materials to enhance and update her playroom to be consistent with the developmental needs of the children currently enrolled.

MOTION to recommend to City Council awarding Donna Egusa \$500.00 to purchase preschool appropriate learning toys and role-playing materials to enhance an update her playroom to be consistent with the developmental needs of the children currently enrolled.

M/S: Mohsin, McGuire

All Ayes

Kim Lagman requests \$500.00 to purchase the Mother Goose Preschool Program, a wagon, an umbrella for shade outside in the back yard and riding bikes for the children.

MOTION to recommend to City Council awarding Kim Lagman \$500.00 to purchase the Mother Goose Preschool Program, a wagon, an umbrella for shade outside in the back yard and riding bikes for the children.

M/S: Mohsin, Gill

All Ayes

Judy Ligon requests \$500.00 to enhance the safety and enrich the environment in her family child care home by purchasing books, balls, a stroller, a floor rug for the play area and a see-saw.

MOTION to recommend to City Council awarding Judy Ligon \$500.00 to enhance the safety and enrich the environment in her family child care home by purchasing books, balls, a stroller, a floor rug for the play area and a see-saw.

M/S: McGuire, Mohsin

All Ayes

Samiha (Suzie) Samawi requests \$500.00 to improve the services in her program, specifically through the purchase of a patio set for the children's use outdoors and extra food storage equipment for the children.

MOTION to recommend to City Council awarding \$500.00 to improve the services in her program, specifically through the purchase of a patio set for the children's use outdoors and extra food storage equipment for the children.

M/S: Mohsin, MacKenzie

All Ayes

3. Senior Center/Library Update (Mark Rogge, Principal Engineer)

Mark Rogge, Principal Engineer, presented an informational report/power point presentation proposal that involved relocating the sites of the Library and Senior Center for future renovation.

The power point presentation maps showed the location of the modular building in relationship to the existing Sal Cracolice building, and the interior of the modular building with ramps and stairs up to deck level. There are four large classroom areas; two have sound insulation and storage space between the two rooms. Some architectural treatment work will be done on the building so the entry is protected.

Mr. Rogge presented the Senior Center/Library Proposal. During the needs assessment and space planning programming of the sites, staff realized opportunities worth looking into and this proposal to swap sites between the new library building and the new Senior Center was developed. The Council Subcommittee suggested that staff bring this proposal to each of the Commissions for comments. Staff is still in the planning stages and the design work has not yet begun.

Mr. Rogge explained the reasons for the proposal. Regarding the new library, the space needed is approximately 60,000 square feet; the existing library is about 19,500 square feet. This need would require a two-story building and a parking garage, due to the additional parking needs. When the larger library building is placed on the current library site, a lot of parking space would be lost. If a single-story, 60,000 sq. ft. building is placed on the current site; it eliminates all the open space. Additionally, staff would be pushing the limits to accommodate the needs of the Senior Center at that site.

After those assessments, staff came up with this proposal to renovate the existing Library for occupation by the new Senior Center and consider relocating the new Milpitas Library to 160 No. Main Street; the historic grammar school site. Renovation and restoration to the grammar school to house the new library would allow the City to showcase the historic building.

The existing Library building is an excellent configuration for a Senior Center and has nearly the same size required for the new Center. It needs a new commercial kitchen and other improvements to turn it into a premiere Senior Center but this resolves the space constraints for the new Senior Center and also for the new Library. Some of the benefits of the new Library are that the historic building becomes a centerpiece for the library for all residents to enjoy. The Library and parking structure fits into the Midtown Specific Plan. The Library parking structure could be utilized when there are activities that generate a lot of traffic.

Mr. Rogge reported that the bus center would be relocated to the Great Mall, so there will be only one bus line out there. The new Library could move directly into the new location without a temporary location, which would save the City money.

Mr. Rogge explained that other plans were being considered. However, this new plan and proposal presented to the Commission today creates a \$3 million dollar savings to the City.

Mr. Rogge provided an extensive overview of the new Library building. In addition, he provided information on the Streetscape plan. He also indicated there could be a docent program at the library and could include historical books and information.

Commissioner McGuire felt the City should look at the whole area (i.e. Blacksmith shop) to consider multiple possibilities of the site. Mr. Rogge assured that staff was looking at the entire site area when planning out this project.

Mark Rogge, then explained some of the detail to the new Senior Center if it were kept on the existing Senior Center site. In a power point presentation he showed the differences in utilizing the existing Senior Center Site as compared with renovating the existing library building for the new Senior Center. He pointed out that the original intent is to build a new dining and assembly area and expand the kitchen so it could serve in either direction and also to expand the restrooms.

With the proposal being presented today, there is excellent location between the existing parking lot and the building that could accommodate an addition that would not hamper the site. Ideas for the improvements to the building could be a porte-cochere to accommodate drop off and drive through as well as a parking spot for the shuttle bus. The entry to the building would be attractive and welcoming and could lead into the central reception and circulation area.

Pointing out the other wing of the existing Library building, he indicated it is a very large area where all the classrooms could be together. There could be 4 or 5 classrooms, separated by moveable walls. It is conceivable all the classrooms could open up for a large party or a large dance, have a stage and risers for the audience. The same could be done with the other side of the aisle. He showed the areas where the restrooms, dining and assembly hall is located and where there could be a kitchen addition. The kitchen addition would be cost-effective and designed to serve not only the facility but it could also be separated for food service to the entire Civic Center site. This would provide a potential revenue opportunity for the City. The area for the kitchen addition could easily accommodate shipping and receiving.

The large windows provide beautiful views of the foothills, the Veteran's Memorial, lots of open space and the outdoor terrace area and provide an overall great location for a Senior Center. He pointed out other design opportunities that could be created for various outdoor activities. This site is centrally located near transportation options and would create another rental opportunity for the City, generating more revenue.

This existing Library site, utilized as the new Senior Center, also honors the senior population by having the seniors, who are the foundation of government and the foundation of the community, right in Civic Center. New programs could also be made available to the Community Center and staff from either the Senior Center or Community Center could work together should a staffing problem arise.

Looking at the cost savings, when the City doesn't have to invest rental dollars for a temporary Library, even though there would be additional costs for renovating the historic grammar school to house the new Library, the net savings would be approximately \$2 million dollars. The existing grammar school single-story building was built in 1982; that foundation could not support

a 2-story building. A single story building for the new Senior Center is preferred. The savings for not having to build that much addition is in the \$10 million dollar range. The overall savings for this project is approximately \$12 million dollars.

Mark Rogge, Principal Engineer, said he welcome on-going feedback, criticism, thoughts and ideas on these two projects. He also indicated that if anyone has any photos of people at the 160 N. Main Street, it would be very helpful.

The Commission was very supportive of the ideas and concepts presented in the presentation.

IX. OTHER BUSINESS

Note receipt and file.

4. City of Milpitas Patches (Bonnie Greiner, Recreation Services Manager)

The Commission requested staff to research the possibility of having City of Milpitas patches, which could be distributed to Youth Sports Grant Recipients who receive funding and could be displayed at Sports events/tournaments/etc.

Bonnie Greiner, Recreation Services Manager, provided a few samples of patches at the meeting. The Commission wanted to have a large round patch with City Logo with the following writing, "Sponsored by The City of Milpitas." The Commission requested staff to return to the Commission with a few mock-up patches so they could see a few different writing types and placements on the patch.

XII. Staff Reports

Bonnie Greiner, Recreation Services Manager, reported on the following items:

- Milpitas Tidal Waves Swim Team has 100 registered for the month of July and is at maximum capacity.
- Dive In Movie Nights have been very popular with over 85 people in attendance.
- 4th of July Parade, Pool Party and Fireworks were very successful. The Pool party had over 600 in attendance.
- Rainbow Theatre performed, "Guys and Dolls" and staff received several positive comments on the quality of the show.
- The last Summer Concert Series show will be held at the Teen Center on August 5, 2003, at 6:30 p.m.
- She also distributed pictures from the Parks Tour taken by Mariele Ogle

Commissioner Tuason requested that the City of Milpitas provide trophies for groups who win the floats categories as other larger parades do. He felt it would increase participation and be a nice addition to future parades.

Parks Monthly Response Log – Note receipt and file.

XIII. Liaison Reports

2. City Council

Council member Polanski reported on the following items:

- City Council will review the 50th Anniversary (Golden Anniversary) proposal of year-long events with a \$50,000 budget and will make logo rendition selection. The City Council also approved the concept to work on a historical book.
- Thanked staff for the wonderful job on 4th of July events. She indicated the Downtown Association was very happy with the Street Faire and were interested in making the Street Faire bigger and better for next year.
- She encouraged everyone to attend the Chamber's annual Art & Wine Festival on August 16-17th.
- She also invited everyone to stop by the Phantom Art Gallery to view the works of Scott Hinrichs which will be featured until October 24, 2003.

3. Community Advisory Commission

Commissioner Mohsin reported the Community Advisory Commission were working on the following items: Neighborhood Night Out, Fingerprinting event, Tree Planting, 50th Anniversary, and Ethics Committee Presentation.

4. Senior Advisory Commission

None.

4. Planning Commission

Commissioner Tuason reported Dem Nitafan was elected to Chair and Cliff Williams as Vice-Chair to the Planning Commission.

5. Youth Advisory Commission (YAC)

Chairperson Munzel reported the Youth Advisory Commission did not meet in July due to a lack of a quorum.

6. Milpitas Historical Society

Chairperson Munzel reported the Historical Society would be having barbeque on Saturday, August 23, 2003, on Evans Road. Those interested in attending should bring their favorite dish. Hot dogs will be provided.

7. Arts Commission

Commissioner Krommenhock questioned staff if the Arts Commission would be holding a joint meeting to with Parks, Recreation and Cultural Resources Commission to discuss the Arts In Your Park Meeting. Bonnie Greiner, Recreation Services Manager, indicated that staff is working on drafting some guidelines to provide for effective coordination between the following groups

involved in the Arts In Your Park Program (i.e. Arts Commission, Alliance for Arts, City of Milpitas Parks Department, PRCRC, and Community Process). When a final draft has been prepared, these guidelines would then be reviewed at a joint meeting between Parks, Recreation and Cultural Resources Commission and Arts Commission.

Bonnie Greiner, Recreation Services Manager, reported the Arts Commission was working on the following items: Updating Work Plan, Planning for California Arts Day on October 4, 2003,

She also indicated that Julie Cherry resigned from the Arts Commission to work solely with Milpitas Alliance for the Arts.

Bonnie Greiner, Recreation Services Manager, reported that California Parks and Recreation Society will be holding annual conference in Anaheim, California and early bird registration has begun. Any Commissioners interested in attending should contact staff in early September.

XIV. Future Agenda Items

Chairperson Munzel requested to agendize the following items for the September meeting: O'Toole Elms on historical places designated as historic; Creation of Sub-committee to work on getting the DeVries Property on the National Registry. He indicated the DeVries property is the last example of that type of architectural style. He also requested Mark Rogge's assistance on working on this project.

September

Youth Sports Grant Patches; O'Toole Elms; De Vries Property;

October

Park Priorities

XX. Adjournment

There being no further business, the Chair adjourned the meeting at 9:23 p.m. to September 8, 2003, at City Hall Committee Room.